

TRANSMITTAL SLIP		DATE 22 Dec 86
TO:		
ROOM NO.	BUILDING	
REMARKS:		
<p><i>note to well pay</i></p> <p>MS/DA <u><i>in</i></u> 22 DEC 1986</p> <p>EXA/DDA <u><i>OK</i></u> 22 DEC 1986</p> <p>ADDA <u><i>X</i></u> 23 DEC 1986</p> <p><del>DDA</del></p> <p>DDA/Registry</p> <p>Recommend approval. The renovations cost (minus WANG) is only <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px; vertical-align: middle;"></span></p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO.  
1 FEB 56 241REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Minor Renovations

FROM:

Chief, Africa Division

EXTENSION

NO.

DATE

16 December 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/EPs  
2D32 HQS2. DDO  
7D26 HQS3. C/AF  
3C43 HQS

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

ADD/DO: These renovations are absolutely necessary. AF has no space to have the tests pre

DDA REGISTRY

FILE: 45-4

AF-463-86

13 DEC 1986

MEMORANDUM FOR: Deputy Director for Operations

VIA: Chief, Evaluation and Plans Staff

FROM: [REDACTED]  
Chief, Africa Division

SUBJECT: Minor Renovations

1. This memorandum requests your approval to proceed with minor renovations of the Africa Division conference room (3C28) to accommodate [REDACTED] personnel. The necessary funds to support these renovations are available within Africa Division's budget.

2. As you are aware, Africa Division is woefully short of space to support the [REDACTED] requirements. We have previously asked for some [REDACTED] sq. ft. of space in the 2D00 area and have been allocated it. This space would be available to the Division when OIT, the present occupant, moves to [REDACTED] Building. The OIT move is dependent on the [REDACTED] personnel moving [REDACTED] circa the March-April time frame, and this is contingent upon the Agency having the necessary funds to complete the [REDACTED] complex. However, the situation is currently critical for [REDACTED] to be more fully operational. The only solution to provide work stations at this time, is to turn our conference room (3C28) into office space. By converting the conference room to office space, we will be able to accommodate an additional [REDACTED] work stations, and a small WANG Word Processing system in the renovated area. The estimated cost to accomplish the renovation will be:

A. Renovations  
B. WANG System

TOTAL

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S E C R E T

S E C R E T

25X1

3. Because of the urgency to have [redacted] fully operational, FMD/OL has already prepared the necessary renovation plan, and is prepared to start work within the next day or so, as soon as the funding data is provided. Requests for telephones have also been submitted, and IMS is working on the WANG Word Processing system for the area. It should be noted that the WANG system that will be installed will be moved to 2D00, when that area is renovated for [redacted]

25X1

4. Your approval is recommended so that the renovations may proceed on an immediate basis.

25X1

25X1

*Conrad*  
[redacted]  
Deputy Director for Administration

23 DEC 1969

Date

25X1

APPROVED:

[redacted]  
Deputy Director for Operations

Date

2

S E C R E T